



PUBLIC HEALTH OFFICERS AND TECHNICIANS COUNCIL, KENYA

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The council online internship application for **October 2023** internship series is open from **16th October to 10th November 2023**.

The Final List for internship placement will be posted on **13th November 2023**. All successful interns are required to report as from **20th to 24th November 2023**.

INTERNSHIP APPLICATION PROCEDURE

1. Open your web browser and visit the website by entering the following URL:
(<https://www.osp.photc.org>)
2. Once on the website, navigate to the "Internship" section by clicking on this link:
Internship Section.(<https://www.osp.photc.org/internship>)
3. Locate and click on the new internship application form, which should be visible on the page.

The screenshot shows a web browser window with the URL [osp.photc.org/internship](https://www.osp.photc.org/internship). The page title is "New Internship Application". The main content area contains a form titled "Apply for Internship" with the following fields:

- Select Internship Site:
- Select Second Internship Site:
- Commence Date:
- Proof of Internship Insurance: No file chosen

A blue "Submit Application" button is located below the form. Below the form is an "About Internship Module" section with the following text:

Internship Letter Once you have been posted or your application has been processed, you will find the Internship Licence under the *Internship Downloads* section.

Internship Guidelines The internship is to be carried out according to the Internship Guidelines. Download the guidelines under the *Internship Downloads* section.

Internship Log Book You will be able to download the Internship Logbook after your application has been approved.

4. In the internship application form, you will need to provide the following details for the internship site of your choice. Please make sure to format it as follows: "County Public Health Office – Nakuru [County Name]."
5. Specify the desired commencement date for your internship, which should be set to Monday, 20th November 2023.
6. Prepare and upload proof of your medical coverage or insurance.
7. These revised instructions should help users follow the steps more clearly when applying for an internship on the mentioned website.
8. Follow the provided payment instructions for the internship application fee as shown below.

The screenshot displays a web browser window with the URL `osp.photc.org/invoice?app=internship&id=MzA3MzI=`. The page content includes a navigation bar with 'Invoice's Details' and 'Make Payments' tabs. The main heading is 'How to pay via MPESA' with the invoice number 'T23176' on the right. Under 'Option 1', the following steps are listed:

1. Go to the M-PESA Menu on your phone.
2. Select Lipa na MPESA >> Pay Bill Option.
3. Enter the following business number: **400200**
4. Enter **01141163029700** as the Account Number.
(NB: No Spaces in your Account Number which serves as your Invoice Number. Only the first character is a letter, the rest are numbers.)
5. Enter the amount due: **1000**
6. Enter your PIN, confirm details and then send the money.
7. Once you have received a confirmation from MPESA click on DOWNLOAD to download your certificate.

Below the steps, the status is 'Waiting for payment: Paid: 0 | Balance: 1000' and there is a blue button labeled 'Checking Payments...'.