



PUBLIC HEALTH OFFICERS AND TECHNICIANS' COUNCIL, KENYA

Email: photc.kenya@gmail.com

Website: www.photc.org

Telephone: 020 239 864 6/7/8/9

HEAD OFFICE: KMTC GROUNDS
OLD MBAGATHI ROAD – OFF NGONG'
ROAD
P.O. BOX 34061-00100.

4TH FEBRUARY 2026

ONLINE PROCEDURE FOR LICENSE RENEWAL FOR PHOS AND PHTS IN KENYA.

- * Log into portal osp.photc.org.
- * For first time users Sign up for Online Services as a practitioner, by keying in your Registration Number, ID Number, and email address.
- * Once you Register for online services an email for completing your registration is sent to your email address.
- * Click on complete registration then update your profile information.
- * After updating your profile information, click on Make Retention Application and fill information on Retention.
- * For Returning Users, please Sign in using your log in credentials i.e, your email as username and your password.
- * If you have forgotten your password, click on forget password, input your email and a link for reset password will be shared to your email.
- * Reset your password and then click on make retention application and fill information on Retention.
- * Submit Information on Retention, and the system will generate an invoice to make the payment.
- * Click make payments through E- citizen platform and follow the instructions on how to make the payment.
- * Once payments are done, share the payment message, invoice number and ID number to 02023986409/ 0722781306.

*log out, and wait for approval of your license within 24 hours, before logging in and printing it out.

N/B: For further details and application guidelines, please contact office Telephone: 020 239 864 6/7/.

Anthony Wainaina
Ag. Chief Executive Officer.